

I REPORTED IT. NOTHING HAPPENED.

Now what? A one-page professional reset.

You reported the incident. The learner came back. The behaviour continued. You still had to teach. Do not let frustration push you into becoming the final incident everyone remembers.

1 RESPOND

Stabilise the immediate moment. Keep your words short, calm and professional. Do not turn the classroom into a public argument.

2 RECORD

Write the facts: date, time, what happened, what you said or did, who witnessed it, who you informed, and what followed.

3 FOLLOW UP IN WRITING

Create a traceable record that the problem continued after the first report. Ask what action or next process will follow.

4 ESCALATE DELIBERATELY

If the first level produces no meaningful response, use the next appropriate professional channel available to you. Do not simply repeat the same failed action forever.

5 PROTECT THE HISTORY

Keep copies of reports, follow-ups and responses. If the matter later becomes serious, the record should show what happened before the final incident.

THE PRINCIPLE

The incident everyone notices is rarely the whole story. Protect the history before the final incident becomes the only story anyone remembers.